



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: September 30, 2020 (*Revised October 6 with updated links*)
To: Chief School Administrators, Charter School and Renaissance School Project Leads, Administrators of Approved Private Schools for the Disabled
Route to: School Business Administrators
From: Paula Bloom, Acting Deputy Assistant Commissioner
Division of Field Services Coordination

Annual Health and Safety Evaluation of School Buildings Checklist and Guidance

The New Jersey Department of Education has revised the Annual Health and Safety Evaluation of School Buildings Checklist and Guidance.

These revisions can be found in the "[Health and Safety Evaluation of School Buildings Checklist](#)" webpage.

Important dates include:

- December 15, 2020: Districts undergoing a full NJQSAC review must submit the Health and Safety Evaluation of School Buildings Facilities Checklist to the county office of education by December 15, 2020.
- December 30, 2020: Districts that are not undergoing a full NJQSAC review must have appropriate district personnel complete the evaluation checklist by December 30 of each year and keep it on file for inspection or other legal issues.
- January 30, 2021: The superintendent of every school district must submit to the county office of education a [statement of assurance](#) that the checklists have been completed for every school building. This statement must be submitted by January 30 of each year.

Please contact your [County Office of Education](#) or the NJQSAC Office at qsac@doe.nj.gov for further assistance.

c: Members, State Board of Education
Kevin Dehmer, Interim Commissioner of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group